

Check Lists For Center

Sr. No.	List of Documents
1	Registration Certificate of Firm/ Company /Trust/ Society or any other
2	Address Proof (Rent Agreement/Electricity Bill, etc.)
3	CVs of the Teaching/Training Staff with Latest Photographs
4	Centre Photographs (Outer Area, Entrance, Classrooms, Labs, Front Office/Reception & Toilets)
5	Cancel Cheque
6	PAN Card
7	Site plan/Blueprint of Training Centre
8	Identity Proof of Centre Owners & Centre Head
9	Address Proof of Centre Owners & Centre Head

Note:

1. All Documents should be in Serial as per above list

Documents Required for Students

Enrolment Form (Completely filled with photo)

Marks sheet, Passing Certificate

2 Color photograph

Unique identity card no.(Adhaar Card)

NE State: PAN Card, Voter ID Card, Passport, Driving License etc.